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| **Upper Mifflin Athletic Park**785 Roxbury Rd, Newville, PA 17241 (717) 713-4092uppermifflinap@aol.com Security Deposit Form  |  |

**Applicant Details**

Name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Address: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Phone: Email: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Date of Rental(s): \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Payment Method: \_\_\_\_\_\_\_\_\_\_\_\_\_\_

**\*\*ALL CDC GUIDELINES MUST BE FOLLOWED\*\***

I understand my security deposit will be returned if all items listed on the “Condition of Facility” form pass final inspection by the Facilities Coordinator. If any items require cleaning or repair, some or all of my deposit will be used for janitorial and/or repair services. Additionally, if I cancel my reservation or fail to pay the rental fee within fourteen (14) days prior to the event date, the deposit **WILL NOT** be returned.

\*A 3.17% +.15 transaction fee will be applied if paying by credit card\*

\*Security Deposits will be returned by check and mailed out within 10 days of final inspection\*

**Make checks payable to UMAP and mail to**

**Upper Mifflin Township, 455 Whiskey Run Road, Newville, PA 17241**

Applicant Signature: Date:

**OFFICE USE ONLY**

Payment Method: Cash ☐ Check ☐ CC/DC ☐ Other ☐ Date Received:

Accepting Signature:

*............................................Attach return receipt here.........................................*

Upper Mifflin Township | 455 Whiskey Run Road | Newville, PA 17241 | Ph: (717) 776-5949

For Questions Regarding Rental, Contact Heather Mitten: (717) 713-4092 or uppermifflinap@aol.com